

Recommendations for Administrators Supporting Teachers

- Help teachers create a **positive classroom culture**
 - Promote a culture that encourages conversation, dialogue and listening.
 - Investigate “quiet” classrooms. Who is doing the talking/listening?
 - Model good questioning, probing and listening.
- Support teachers’ efforts for using **developmentally appropriate practices**
 - Ask teachers to think about the types of learning formats they use (e.g., whole group, small group, centers/stations). Is there a balance? Do the learning formats they use provide opportunities for students to interact with each other and the materials in the classroom?
 - Offer an opportunity for teachers to reflect on their current instructional practices and consider how they might enhance what they’re doing to increase active participation in engaging learning experiences.
 - Allow opportunities for teachers to try new practices.
 - Arrange for teachers to visit colleagues who successfully use various learning formats and instructional strategies.
- Support **intentional planning and decision making** by providing opportunities for teachers to **work and learn together**
 - Put it on the agenda (PLC Meetings, Staff Meetings) to talk through the evidences and the process.
 - Participate in on-site or online Professional Learning Communities (PLCs) that discuss observation-based data collection and data trends.
 - Provide planning time for pilot teachers to meet with others (e.g., grade specific, cross-grade, support staff).
 - Establish protocols for collaboration and identify expected outcomes.
- **Check-in** with teachers
 - Establish a communication protocol - who, how, when.
 - Determine a focus and make time to visit classrooms, talk with teachers, and ask questions.
 - Use your own observation data and faculty input to determine staff development opportunities.
 - Capture positive happenings and celebrate the learning experiences.
- Support **technology** efforts
 - Provide strong wireless connection and access to a computer in the classroom.
 - Arrange access to a tablet/smartphone for collecting evidence.
 - Encourage teachers to use the App on their phone/tablet to collect evidences.
 - Supply contact information for tech support (local and Teaching Strategies).
- Consider **adjusting time, policies and/or personnel** to provide additional support
 - Consider schedule adjustments.
 - Reallocate time on agendas for current meetings to allow specific time for work and collaboration.
 - Consider removing other expectations.
 - Offer additional support in the classroom.
 - Think about how other staff could support this process (e.g., instructional coaches, ELL, EC).